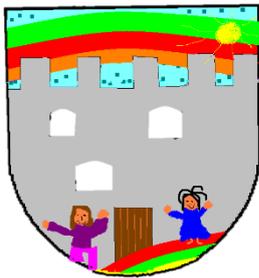




**Welcome
to the Primary/Elementary School
(Grundschule) Garmisch-Partenkirchen
BURGRAIN**



Welcome to the Primary/Elementary School (Grundschule)
Garmisch-Partenkirchen, Burgrain

Content

Welcome to the Primary/Elementary School (Grundschule) Garmisch-Partenkirchen, Burgrain	3
Our school year at a glance	4
The Bavarian primary/elementary school.....	5
School timetable.....	5
Lessons	6
Grades	6
Certificates	6
Learning development appraisal.....	7
Inclusion	8
Inclusion of individual children in mainstream classes.....	8
Partner classes.....	8
The 4 golden rules of the primary/elementary school in Burgrain.....	9
School materials	10
Homework.....	11
What to do in the event of illness or absence?	12
Problems.....	13
School Welfare Service (JaS) in schools	14
What is the goal?.....	14
What is the specific offer from the School Welfare Service (JaS)?	14
In what format does the consultation take place?	14
Parents' council	15
Class parent representatives.....	15
Collecting.....	16
The school team and important telephone numbers.....	17
Important telephone numbers.....	17



Welcome to the Primary/Elementary School (Grundschule) Garmisch-Partenkirchen, Burgrain

You are now of school age and many things are probably still new to you.

The starter ABC is aimed at helping you to get started and provide you with valuable tips for your journey through primary school.

We are delighted that you are here and wish you a successful start with us!

Dear parents!

The time has come for your child to go to school. Many new paths lay before you: getting to know new rooms, becoming familiar with unknown and new daily routines and habits and meeting many adults who, at first, are still strangers.

This is a significant step for your child! Your child will be curious, excited, insecure and perhaps even a little anxious.

We, as a school family, would like to take this step together with your child and make their start with us easier.

Please support your child – especially during their first few days. As parents, you give your child the security it needs when starting out. Sometimes, unpredictable situations can occur which prolong (and even hinder) their period of acclimatisation. Therefore, we kindly ask you to arrange your daily routine in the first weeks so that you can be reached at short notice. Due to the many new impressions in store, your child will tire faster than you are used to at first. Don't worry about this, because your child will experience many developmental tasks during this time.

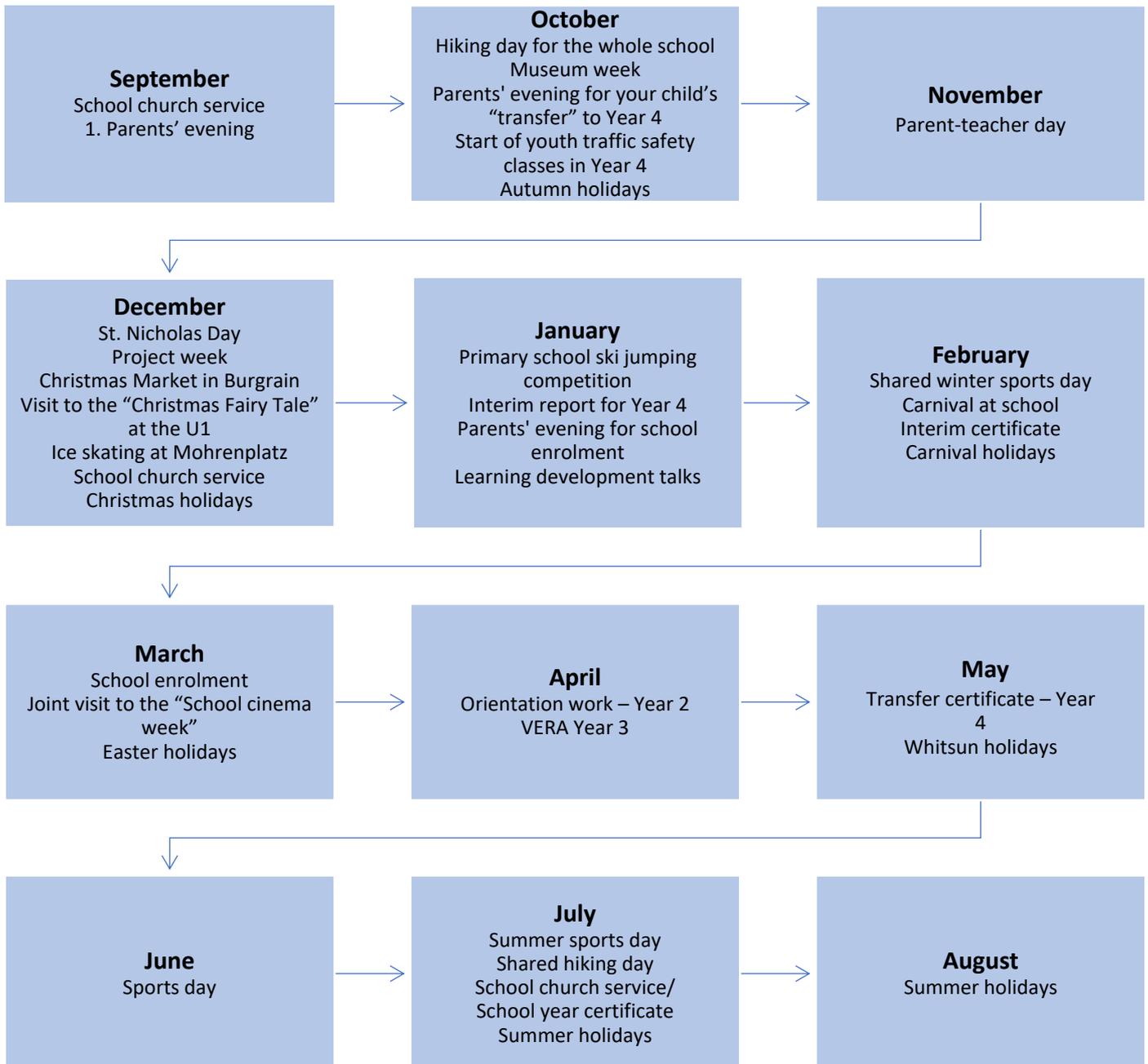
We wish your child and you a wonderful and successful settling-in period and are already looking forward to spending time together with your child!

Welcome!

Primary/Elementary School, Burgrain



Our school year at a glance





The Bavarian primary/elementary school

With a child's entry into primary/elementary school, a new phase of life begins, in which playful learning is replaced by systematic learning.

The educational mission pursued by the primary school includes:

1. knowledge acquisition
2. personality development
3. the promotion of socially acceptable behaviour
4. the acquisition of fundamental values
5. the promotion of individual activity and independence
6. strengthening a child's willingness to perform and make an effort
7. fostering trust in one's own abilities

Primary school attendance is compulsory, it covers Years 1 to 4 and is the first school to be attended by all children. Here, your child will acquire the written language, basic mathematical and musical education and an initial understanding of methodical approaches.

School timetable

Subject	1. Class	2. Class	3. Class	4. Class
German	Foundation learning		6	6
Mathematics			5	5
Learning about heritage and traditions			3	4
Art			1	1
Music			16	16
Sports and exercise	2	3	3	3
Religion / Ethics	2	2	3	3
English	--	--	2	2
Craft and design	1	2	2	2
Flexible support	2	1	1	1
Total	23	24	28	29

Welcome!

Primary/Elementary School, Burgrain



Lessons

Primary/elementary school lessons, especially in Year 1, contain many playful elements. Learning takes place in changing forms of organisation:

- Classroom lessons
- Group work
- Partner- or even individual work

The idea is to achieve a balanced ratio of teacher-led teaching units and so-called “open teaching phases”, which are determined by the children themselves.

In primary/elementary school, the class teacher teaches a significant proportion of the subjects: if possible at least the lessons aimed at foundation learning or the main subjects respectively. This corresponds to the need of children of primary school age for a fixed reference person, which ultimately enables an individual response to the learning requirements of the children.

As a rule, a teacher teaches a class for two school years, and in Year 3 the children get a new class teacher.

Grades

Performance assessments in primary/elementary school serve, on the one hand, to provide evidence of the children's previously acquired skills. For the teacher, these also form the basis for planning the next steps in the learning process and for advising parents.

At regular intervals (and depending on the subject), written, verbal and practical certificates of achievement will be issued, which result from the immediate course of teaching activity.

The type of performance assessment, the number of performance certificates, the scope, degree of difficulty and weighting of the performance certificates depend on the requirements of the respective year-group and are designed and administered by the teacher bearing pedagogical responsibility.

Certificates

No grades are stated on the Year 1 certificate; the child's social, learning and work behaviour and performance in the individual subjects are described.

Starting with the school year certificate for Year 2, numerical grades are also stated. Furthermore, the certificates include an assessment of the child's social behaviour, as well as their learning and work behaviour.



Learning development appraisal

From the 2014/15 school year onwards, the interim report has been replaced by a documented learning development appraisal in Years 1 to 3.

The appraisal takes place in January or February and the class teacher, guardian and child in question take part. Misunderstandings and ambiguities can be cleared up in the course of the appraisal. Strengths and weaknesses that have come to light during the child's learning development are addressed, jointly discussed and support opportunities for the near future are subsequently identified.

The appraisal should not exceed 30 minutes. Ultimately, 1 to 3 specific (and child-centric) target agreements are made in order to improve the child's learning success together going forward.

Welcome!

Primary/Elementary School, Burgrain



Inclusion

Inclusive teaching is the mission pursued by all schools. Primary/elementary school is the first and common school for all children. It is a joint educational facility for children with different talents and interests, as well as individual learning and support needs.

The primary/elementary school in Burgrain takes this diversity into account and implements a number of measures aimed at inclusion and cooperation:

It is essential that no child feels overwhelmed and that each child can find his or her own learning pace.

That being said, the motto of inclusion is quite simple: No one should be excluded, for whatever reason. Conditions must be created that allow all children to participate in every activity.

The aim of inclusion is the shared learning and shaping of school life for children with (and without) special educational needs.

Inclusion involves, therefore, quite a lot! If we were all the same, life would be boring.

The uniqueness of all people makes life exciting!

Inclusion of individual children in mainstream classes

Children with (and without) special educational needs are taught together and given individual support according to their personal talents. The MSD (Mobile Special Education Service for the Farchant Support Centre [Mobiler Sonderpädagogischer Dienst des Förderzentrums Farchant]) provides additional support for children with special needs once a week. Furthermore, a selection of children receives individual support for everyday life challenges and mobility, as well as social and emotional support in coping with the school day.

Partner classes

From the 2016/17 school year onwards, there has been a joint "School Life and Learning Programme" in cooperation with a class from the Farchant Support Centre at the shared school location in Burgrain.



The 4 golden rules of the primary/elementary school in Burgrain

We all want to feel accepted and appreciated in school. As part of a shared sense of responsibility, we all contribute to a peaceful coexistence. That is why we have agreed on the rules and adopted them to ensure that our communal life is well-managed:

1. A relaxed atmosphere facilitates sharing space together

Pupils and teachers have the right to be treated fairly and with respect!

Everyone has the right to remain healthy as well as physically and mentally unharmed!

→ No insults, no refusal to work etc.

→ No fighting, no humiliation etc.

2. We learn more easily if we don't disturb each other in class

Every student has the right to study undisturbed! Every teacher has the right to teach undisturbed!

→ Conversation and class rules

→ Everyone should ensure that they are well-prepared for the lessons (homework, work material, arriving punctuality, etc.)

3. We all want to relax during break times

Everyone has the right to enjoy their belongings free from damage.

→ No damage to property

4. We want to feel good at our school

→ No graffiti, no destruction of property etc.

We endeavour to solve problems together. Small classes encourage a mutual exchange.

Welcome!

Primary/Elementary School, Burgrain



School materials

You must bring these items in your satchel every day:

Complete pencil case with

- sharpened pencils
- sharpener
- scissors and glue
- eraser
- crayons
- fountain pen and possibly ink eraser (from Year 2 onwards)

homework booklet

homework folder

snack box and drinks bottle

Dear parents,

Please ensure the cleanliness and, above all, completeness of your children's school bag or school materials respectively. They still need your support. Only what is important to you is also important to your child.

We need these materials in school every day for the work we do together.



Homework

We give out homework every day!

You must carefully write down your homework at the end of the school day.

Dear parents!

Homework is a continuation/consolidation of the day's lessons. It is, therefore, important that you make sure that your child completes their homework reliably.

Always check your child's homework for its completeness.

Unfortunately, homework sometimes falls victim to poor memory. To prevent this from happening, your child has a homework booklet. Please check that your child uses this booklet at regular intervals and enters everything both carefully and neatly. Homework is always written down in the homework booklet.

We will also let you know regularly if homework is missing, so that your child comes to understand that home and school are working together.

Please let the teacher know if your child often has trouble solving the tasks independently or if he or she needs a lot of time to do so.

If, as an exception, your child is unable to complete the homework, please report this in writing the next day in the homework booklet and confirm this with your signature. Any missing homework must then be made up for the following day.

The homework booklet also serves as a contact booklet. Personal and learning information about your child is recorded here. To be sure that you have received any important messages, we ask you to mark them with your signature in the homework booklet.

Welcome!

Primary/Elementary School, Burgrain



What to do in the event of illness or absence?

If you don't feel well and you are really sick, it is better to stay at home. This will allow you to recover and will not infect anyone else unnecessarily. Any homework and everything that we covered at school that day will be brought home to you by a classmate!

Dear parents!

Please let us know if your child has allergies or is sensitive to certain foods.

If your child falls ill during class, we will call you immediately.

Teachers are not allowed to hand out medication in school, unless there is a written instruction to do so from a doctor.

If your child becomes ill, please call the office as early as possible and report that your child is sick.

If your child is absent for more than three days due to illness, a medical certificate must be presented on the day your child returns to school.

Any notes excusing a child's absence and medical certificates confirming their absence due to sickness should be given to the class teacher.

Please help us by submitting any such notes reliably and punctually so that as little valuable teaching time is lost as possible.

School exemptions can only be issued and approved by the school's management.

Please request this in good time and in writing and only for important reasons!

An application template and a form excusing an absence can also be found on our homepage under "Downloads".



Problems

What can you do if you have any problems?

Sometimes things don't work out the way you want them to at school.

Then it's important that you know who to turn to:

Problems with fellow pupils:	Contact your class teacher or the School Welfare Service (JaS)!
Problems with a teacher:	Speak to your parents!
Problems on the way to school:	Contact your class teacher or the School Welfare Service (JaS)!
Problems in break time:	Call a break time supervisor!
Problems with homework:	Speak to your class teacher!

Dear parents!

We would like to see regular participation in parents' events.

It can always happen that your child experiences a problem in connection with their school life. The ideal way would be if your child could successfully solve this problem themselves. But sometimes our pupils need help. If this happens, it is also important for you to know who you can (and should) turn to.

Meeting with the person concerned

Meeting with the class teacher: They will either assist you or be able to tell you who you can best contact.

Meeting with our School Welfare Service (JaS), Mr. Wörle

Meeting with the school management team

There are no meetings with parents before classes begin, as we use this time to prepare for classes. If you would like a meeting, we ask you to make an appointment in advance so that we really have time for you.

Welcome!

Primary/Elementary School, Burgrain



School Welfare Service (JaS) in schools

The School Welfare Service (JaS) at the primary/elementary school in Burgrain provides support with personal, school and domestic problems. This School Welfare Service (JaS) helps to strengthen the social and emotional competence of children and accompanies integration, migration and inclusion processes.

What is the goal?

Among other things, the School Welfare Service (JaS) in schools is aimed at supporting and promoting socially disadvantaged and individually impaired pupils in their personal development. In doing so, their chances of participation and experiencing independent and responsible integration into school life should be made possible.

What is the specific offer from the School Welfare Service (JaS)?

The School Welfare Service (JaS) mediates in conflicts between classmates or with teachers and lends its support in crisis situations. Preventive offers and topics such as bullying, violence and social interaction are taken up and dealt with by the School Welfare Service (JaS). The School Welfare Service (JaS) is also available as a point of contact for parents, e.g. when concerning issues such as a fear of school, truancy, as well as for domestic conflicts or crises.

In what format does the consultation take place?

The counselling of students is the most important task of the School Welfare Service (JaS) and can be carried out in various contexts such as individual counselling, group work, crisis talks, dispute resolution and parent meetings.

School Welfare Service (JaS)...

...is low-threshold, voluntary and free

...on site at the school and

...is subject to professional secrecy

Benjamin Wörle

Social Education Expert (B.A.)

Burgfeldstraße 27

82467 GAP, Burgrain

Tel.: 0 88 21 / 910-3920

jugendsozialarbeit@grundschule-burgrain.de



Parents' council

The parents' council of our school contributes to the success of school life.

Our dedicated parents' council convenes several times a year for parents' council meetings and actively helps organise school events.

You are welcome to contact the members at any time if you feel that you can no longer progress with a matter concerning you.

Class parent representatives

At the beginning of the school year, the election of the two class parent representatives always takes place at the first class parents' evening. It would be wonderful if you would take an interest in this important role and stand for election. Your task would be to act as a mediator between the parents of your class and the parents' council or class teacher respectively.

This person will, of course, always try to relieve you of as much work as possible, so that your efforts would be very limited. So – have the courage to make that difference!

Getting involved as a parent can be great fun!

Welcome!

Primary/Elementary School, Burgrain



Collecting

In the course of a school year, you will often hear the sentence from your teachers:

“Please bring to the next lesson!”

This could concern learning objectives to be signed off at home, notifications for your parents or amounts of money.

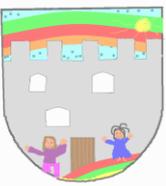
It is especially important that you have all these things with you at the time specified by your teacher.

Dear parents!

Collecting homework, notepads, returning notifications and sums of money, unfortunately, takes a chunk out of valuable teaching time.

We would, therefore, like to ask you for your help: Give your child the signed papers and any money to be brought to school as soon as possible.

Talk to your child about the importance of doing such things reliably and that the whole class will benefit from the punctual return of those items due.



The school team and important telephone numbers

School management	Verena Romund, komm. SL Deputy: Tanja Knab, Lin	By appointment Registration via the secretary's office
Secretary's office	Katrin Strobel, VAe	<u>Availability:</u> Monday: 9:00 AM to 11:00 AM Tuesday: 9:00 AM to 12:15 PM Friday: 07:30 AM to 11:45 PM Tel.: 08821/910 3900
School counselling	Anja Anacker, BLin	Registration via the secretary's office
Teaching staff		Please contact the secretary's office
Year 1	Verena Romund, komm. School management	
Year 2	Tanja Knab, Lin	
Year 3	Sabine Bayerl, Lin	
Year 4	Anna Brunnenträger, Lin	
WG	Monika Schöber, FLin	
Rel.r/k	Anna Brunnenträger	
Rel.ev	Florian Bracker, pastor	
Mobile Reserve	Silke Eich, Lin	
Supplementary teaching staff	Nina Limberg, Lin	
Supplementary teaching staff	Natalie Unholtz, Lin	
Supplementary teaching staff	Brit A.-Rauschenbach, Lin	

Important telephone numbers

Police/Emergency	☎ 110	Children and Teens Phone	☎ 116 111
Fire Emergency Services, Ambulance and Rescue Service	☎ 112	Children, Young People and Family	☎ 943 48 40
Emergency Number in Cases of Poisoning for Bavaria	☎ 089/19240		

Welcome!

Primary/Elementary School, Burgrain



Welcome to the Primary/Elementary School (Grundschule)
Garmisch-Partenkirchen, Burgrain

Published by the Primary/Elementary School (Grundschule) Garmisch-Partenkirchen, Burgrain.
No liability is assumed for the content.

Version as of: July 2020

With kind support from



Landkreis
Garmisch-Partenkirchen

